



## Merritt Popcorn Company

3939 Bethel Road  
Pulaski, TN 38478  
Toll free (877) 409-CORN  
Phone (931) 363-7708  
Fax (931) 363-4036  
<http://www.merrittpop.com>

## **SPONSORSHIP & PRODUCT DONATION POLICY**

Effective 1 January 2010

We take pride in supporting the area in which we manufacture by aiding local non-profit organizations with product donations. We do not provide monetary donations. Merritt Popcorn Company has established guidelines to follow when considering product donations.

Donation requests will be considered only if your organization meets the following criteria:

- must be a non-profit organization with 501(c)(3) tax-exempt status
- must be within our company's local service area (southeastern US with emphasis in TN/AL)

Broadly speaking, Merritt Popcorn Company does not provide donations or sponsorship to:

- political or religion based groups/organizations
- lobbying, advocacy groups or labor organizations
- third-party fundraising organizations, individuals or for-profit businesses
- organized sport teams, leagues or fraternal organizations
- conferences, conventions, seminars, workshops, telethons, corporate picnics/events or solicitations to advertise

### **To Request a Donation**

Please fax or email a request (other forms of contact: telephone, mail, etc., will not be reviewed) to 931-363-4036 or [info@merrittpop.com](mailto:info@merrittpop.com), on your organization's letterhead, stating the purpose of the event and the date of the event. Also include a short description of the organization and its mission along with the non-profit ID#. Requests should be sent no less than 30 days in advance of the event.

### **Product Donation Pickup**

Please note that the donation must be picked up at our location in Pulaski, TN 38478. We are unable to ship or deliver donated products, with very limited exceptions:

- any shipments will be at the receiver's expense, using an account (FedEx Ground, etc.) or billed
- we may deliver, at our sole discretion, if the receiver is near one of our scheduled delivery routes

These should be considered exceptions and organizations requesting donations should plan to make arrangements to pick up donated products at our location.